



## How to add EORI code using Finnair Online:

1. Login to Finnair Online and select Documentation -> Other Customs Information:

The screenshot shows the Finnair CARGO website navigation menu. The 'Documentation' dropdown menu is open, showing options: Air Waybill, House Air Waybill, Document Pouch, Print Barcode, Movement Reference Number(MRN), and Other Customs Information. A red arrow points to 'Other Customs Information'. In the background, a 'Search & Track' section is visible with a 'Doc. No.' dropdown menu.

2. Enter AWB number and push "Search":

The screenshot shows the 'Other Customs Information' search form. It includes fields for 'Doc. Type' (AWB), 'Doc. Prefix' (105), 'Doc. Number' (00753001), and 'HAWB Number'. There are 'Clear' and 'Search' buttons. A red arrow points to the 'Search' button.

3. To add EORI code push "Add OCI":

The screenshot shows the search results page. It displays 'No OCI (Other Customs Information) found for:' followed by a box containing 'AWB No. 105-00753001'. Below this box is an 'Add OCI' button, which is highlighted with a red arrow.

4. Enter needed details to below screen and push "Save":
  - a. Country -> 2-letter country code of final destination
  - b. Info Identifier -> CNE
  - c. Customs Info Identifier -> T
  - d. Supplementary Customs information -> enter EORI code here

The screenshot shows the 'Create Other Customs Information Details - MAWB/HAWB' form. It includes fields for 'Country (Optional)' (FINLAND FI), 'Info Identifier' (CNE), 'Customs Info Identifier' (T), and 'Supplementary Customs Info' (EORI123). There are also 'HAWB Number' and 'HAWB Number' fields. At the bottom, there are 'Cancel' and 'Save' buttons.

