



How to book in Finnair Cargo Online services?

1. Enter the origin, destination, ship by date, goods description, commodity code, number of pieces, and weight.
Note that the volume will be automatically calculated based on the number of pieces and weight; however, you may manually input a different value if needed.
2. Enter any special handling codes (if applicable, e.g. DG SHC). If you need to change the product type, do so at this stage.
3. Click **“Show Offers”**. On the next screen, you will see a list of available flights along with their respective rates.
4. Select the most suitable option by clicking **“Select”** next to the flight that best meets your needs.

The screenshot shows the 'Find Offers' form with the following fields and values:

- Origin: HELSINKI (HEL)
- Destination: SEOUL (ICN)
- Date: Ship By: Tue, 07 Sep, 2021
- Goods Description: CONSOLIDATION
- Commodity Code: 00000
- Pieces: 10
- Weight: 800
- Volume: 4.8
- Special Handling Code (Optional): ELI
- Product: GCR - GENERAL CARGO

At the bottom right, there is a 'Show Offers' button.

5. On the next screen, enter the AWB number in the **“Doc. No”** box, or click the **“Assign from Stock”** button to select it directly from your company’s AWB stock.
6. If you want to add any specific handling information or remarks, do so at this point.
7. Now, click **“Continue”** to access the **“Confirm”** button on the Confirm Order screen, which will finalize your booking.

The screenshot shows the flight details and document details screen with the following information:

- Origin: HELSINKI (HEL) → Destination: SEOUL (ICN)
- Ship By: Tue, 7 Sep 2021
- Flight Details: HEL 0:30 PM | 07 Sep → ICN 0:20 AM | 08 Sep
- General Cargo: (All Inc) Rate Per Kg 1.67EUR, Total Charge 1,336.00EUR
- Actual Charges to be paid: 1,336.00EUR
- Document Details: Cargo Type: Hard Freight, Doc. Type: AWB, Doc. Prefix: 105, Doc. No.: 00455280
- Handling Info & Remarks: Remark Type: USR

At the bottom right, there are 'Cancel' and 'Continue' buttons.

8. The **“Your order is confirmed”** screen will appear, indicating that your booking has been successfully placed and confirmed by Finnair Cargo.

The screenshot shows the 'Your order is confirmed' screen with the following information:

- Doc. No.: 105-00455280
- Hard Freight: JRN No.: 1047498
- Order ID: 1629890214531
- Origin: HELSINKI (HEL) → Destination: SEOUL (ICN)
- Ship By: Tue, 7 Sep 2021
- Flight Details: HEL 0:30 PM | 07 Sep → ICN 0:20 AM | 08 Sep

At the bottom right, there is a 'Share Status' button.

Note! A separate booking confirmation will not be automatically sent after the confirmation screen. If you wish to receive a confirmation, go to the “Tracking Details” section on the confirmation screen. In the upper right corner, click the “Share Status” button. In the window that opens, you can send the status of your shipment to any email address.

