



# Online Truck Appointments: Guide for trucking companies

## How to create appointments

1. Open old [web portal](#) in order to create appointments
2. Go to MyCargo → Dock appointments → Create appointment

Welcome test trucker(TESTTRUCKER)  
Last Logout Date & Time: 31 Aug 2018 09:45 (GMT+04:00)

English Go

update registration | change password

**Shipments** | **MyCargo** | **Logout**

- bookings
- allotments
- status notifications
- movement messages
- address book
- adhocs
- user preferences
- dash board
- dock appointments**

**Track Shipment**  
Track and trace by air waybill number or job reference number (JRN) the

**Schedules**  
Check Finnair's flight schedules up to six months in advance. Schedules are

3. Select the shipments, which you are going to pick up, from the list and fill in the truck details. Click Save.

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**my cargo**

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**create appointment**

**Search**

Agent ID: DIVYAFHEL AWB Number: DS Number: Agent/Broker: From Date: DD MMM YYYY To Date: DD MMM YYYY

New Appointment Search Add Reset

Exports Shipment Details				Imports Shipment Details				
Sel	AWB Number	JRN Number	AWB Complete	Pieces	Weight	Volume	SHC	Product
<input checked="" type="checkbox"/>	105-10627514	253910	<input checked="" type="checkbox"/>	10	10	1.0	ECP	GCR
<input checked="" type="checkbox"/>	105-10627374	253773	<input checked="" type="checkbox"/>	50	800	3.0		GCR
<input type="checkbox"/>	105-10626873	253474	<input checked="" type="checkbox"/>	10	10	1.0		GCR
<input type="checkbox"/>	105-10626851	253451	<input checked="" type="checkbox"/>	10	10	1.0		GCR
<input type="checkbox"/>	105-10626851	253451	<input checked="" type="checkbox"/>	10	10	1.0		GCR

Send Notification Upload Document View Documents View Irregularities Delete Shipment

**Truck Details**

Vehicle No. \* Vehicle Type \* Regular Truck

Driver Name \* Driver Contact No. \*

Appointment Ref No. Confirmed

Exp Del Date \* DD MMM YYYY Hr Min Truck Arrived

Email Address(s) \* (\* Multiple email address should separate with comma.)

Save Reset

