



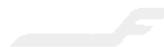
# ***FINNAIR***

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Welcome to  
Finnair Cargo's web portal

House Air Waybill





## Capturing House Air waybill

### House Air Waybill

The house air waybill function is used to submit information on your consolidation shipments. The House Air Waybill can be found under **"Shipments"** tab and the left menu selecting **"Air waybill > Submit House Waybill"**

**AWB Details**

|               |     |                |       |
|---------------|-----|----------------|-------|
| AWB No.*      | 105 | Job. Ref. No.* |       |
| Total Pieces* |     | Total Weight*  | Kilos |

Enter all the mandatory fields and click on the **"Check AWB"** button. You can find your Job. Ref. No. (JRN No.) by checking your booking from MyCargo > Bookings.

**Bookings**

Total 1 records found Page 1 of 1  1

| Type | Doc. No.     | JRN No. | Booking Date | Origin | Final Destination | Pcs. | Wt.     | Vol.    | Nature of Goods | Product |
|------|--------------|---------|--------------|--------|-------------------|------|---------|---------|-----------------|---------|
| AWB  | 105-00145375 | 234785  | 07 Nov 2016  | HEL    | JFK               | 9    | 1651.00 | 6.46400 | CONSOL          | GCR     |

Here user can update basic details for the House air waybill as well as the HAWB number.

**HAWB Details**

|                      |                   |                  |               |
|----------------------|-------------------|------------------|---------------|
| HAWB No*             | HAWB0001          | No. of Pieces*   | 9             |
| Origin*              | HEL HELSINKI      | Weight*          | 1651 Kilos    |
| Final Destination*   | JFK NEW YORK CITY | Nature Of Goods* | MACHINE PARTS |
| Description of Goods | DRILLING PARTS    |                  |               |

Shipper and consignee details can be retrieved from the Address Book. If the shipper and the consignee details are new, click "Save in Address Book" checkbox.

|   |                    |   |                        |
|---|--------------------|---|------------------------|
| <a href="#">Get From Address Book</a>         |                    | <a href="#">Get From Address Book</a>           |                        |
| Shipper Name*                                 | MACHINE FACTORY OY | Consignee Name*                                 | MACHINE FACTORY CO LTD |
| Street1*                                      | Tehtaankatu 77     | Street1*  | Factory street 21      |
| Street2                                       |                    | Street2   |                        |
| Street3                                       |                    | Street3   |                        |
| City*   | HEL HELSINKI       | City*   | NYC NEW YORK CITY      |
| Zip Code/PO Box                               |                    | Zip Code/PO Box                                 | 10221                  |
| Place*  | Helsinki           | Place*  | New York               |
| State/Province                                |                    | State/Province                                  |                        |
| Country*                                      | FI FINLAND         | Country*  | US UNITED STATES OF    |
| <input type="checkbox"/> Save To Address Book |                    | <input type="checkbox"/> Save To Address Book   |                        |
| <input type="button" value="Reset"/>          |                    | <input type="button" value="Add to HAWB List"/> |                        |

